



DAVID SANDERS, Ph.D.  
Director

# COUNTY OF LOS ANGELES DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Room 205 -- Los Angeles, California 90020  
(213) 351-5602

May 30, 2006

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**REQUEST FOR APPROPRIATION ADJUSTMENT TO TRANSFER FUNDS FROM  
PROVISIONAL FINANCING USES TO FIXED ASSETS IN THE DEPARTMENT OF  
CHILDREN AND FAMILY SERVICES FISCAL YEAR 2005-06 ADOPTED BUDGET  
(ALL SUPERVISORIAL DISTRICTS) -  
(3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the attached Request for Appropriation Adjustment Fiscal Year (FY) 2005-06 to transfer \$5.2 million from Provisional Financing Uses (PFU) to Fixed Assets (FA) for the purchase of various information technology equipment/hardware/software and other office equipment. The net County cost (NCC) is currently included in the FY 2005-06 Adopted Budget in PFU. A budget adjustment is needed to transfer the funding from PFU to the Department of Children and Family Services (DCFS) FY 2005-06 Administration Budget. There will be no impact on the County's overall FY 2005-06 Adopted Budget.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

Approximately \$9.7 million was included in PFU for DCFS for FY 2005-06 in the event DCFS needed funding for one-time-only equipment purchases. The purpose of the recommended action is to allow DCFS to transfer \$5.2 million from the PFU to the DCFS Administration Budget and enable the Department to purchase information technology equipment/systems and other office equipment (Live Scan and postage machines).

**Board of Supervisors**

GLORIA MOLINA  
First District

YVONNE BRATHWAITE BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

The recommended action will provide the funding for one-time-only purchases critical to ensure child safety and permanency and to address the increasing demands for data to comply with Federal/State/County data reporting requirements.

#### Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategy #1 (Service Excellence) and #4 (Fiscal Responsibility). The recommended action will ensure spending authority is aligned with the appropriation category where the expenditures will occur.

#### **FISCAL IMPACT/FINANCING**

The requested appropriation adjustment will transfer \$5.2 million appropriation from PFU to DCFS' Administration Budget for fixed assets. There is no impact on the overall County budget.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The FA appropriation provides spending authority for equipment with unit values in excess of \$5,000. The Department needs a variety of information technology equipment/systems to support increasing technology demands for enterprise systems. Purchases will include multi-function printers, multi-function printers devices, Cisco network switches, Cisco Monitoring, Analysis and Response System (CSMARS), high definition plasma television for video conferencing, Citrix expansion software and hardware, DiskXtender 2000 for EMC Centera, air conditioner for Norwalk Server, Live Scan and postage machines.

The Chief Administrative Office (CAO) concurs with the requested action.

#### **IMPACT ON CURRENT SERVICES**

Approval of the Request for Appropriation Adjustment will enable the Department to redirect funding to purchase FA needed to meet departmental and County outcome goals and assure quality in the delivery of County services to children under its care.

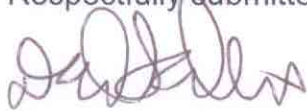
#### **CONCLUSION**

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send one (1) copy of the Adopted Board letter and Adopted Request for Appropriation Adjustment to the following:

The Honorable Board of Supervisors  
May 30, 2006  
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1. Department of Children and Family Services  
Budget Services Division  
Attn: Tito Barin, Budget Officer  
425 Shatto Place, Room 203  
Los Angeles, California 90020
2. Auditor-Controller  
Accounting Division  
Kenneth Hahn Hall of Administration, Room 603  
500 West Temple Street  
Los Angeles, California 90012

Respectfully submitted,



DAVID SANDERS, Ph.D.  
Director

DS:TB:AL:ch

Attachment (1)

c: Chief Administrative Office

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. 350  
No. 19

DEPARTMENT OF Children and Family Services

## AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

3-VOTES

SOURCES

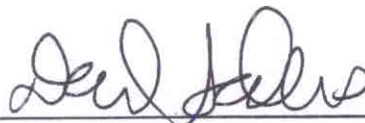
PROVISIONAL FINANCING USES  
Services and Supplies  
A01-BS-13759-2000  
\$5,200,000

USES

DEPARTMENT OF CHILDREN AND FAMILY SERVICES  
Fixed Assets  
A01-CH-26200-6030  
\$5,200,000

JUSTIFICATION:

This appropriation adjustment is requested to transfer funds from Provisional Financing Uses to Fixed Assets in the Department of Children and Family Services (DCFS) Administration Budget to purchase various information technology equipment/hardware/software and other office equipment for the Department. There is no impact on net County cost.



David Sanders, Ph.D., Director

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF  
ADMINISTRATIVE OFFICER FOR—

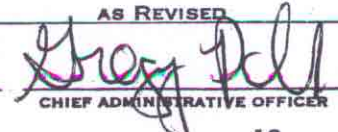
ACTION

✓

RECOMMENDATION

APPROVED AS REQUESTED

AS REVISED

MAY 18 2006  
19


CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

19

BY

DEPUTY COUNTY CLERK

AUDITOR-CONTROLLER BY

BY

Helen J. Long

No. 366

5-18

2006  
19

SEND 6 COPIES TO THE AUDITOR-CONTROLLER